



# Miss Scarlett in the workshop with a circular saw... *it's an open and shut case*

**If equipment has a guard fitted, use it.**  
If it is missing, faulty or damaged, tell  
someone and take it out of service.

Investigate the work equipment health and safety  
protocol by visiting [www.leeds.ac.uk/safety](http://www.leeds.ac.uk/safety) or  
ask your Health and Safety Manager.