



# Site rules: contractors and delivery vehicles on campus

**As this is a public area with a high level of people movement, you must:**

1. Give priority to pedestrians, wheelchair users, cyclists and other non-motorised vehicles.
2. Observe the speed limits and other University signs,
3. Be particularly careful when reversing.
4. Park only in designated parking, loading or unloading bays;
5. Never park in disabled parking bays, on pavements or on drop kerbs.
6. Follow the Highway Code (the code of practice here) whilst giving priority to pedestrians etc.
7. Follow any restricted delivery times, e.g. in pedestrian precinct areas.
8. Have the relevant University contact details with you.
9. Possess public liability insurance cover.
10. Follow any instructions given to you by Security Service staff
11. Report any incidents, accidents and emergencies through Security on 0113 343 2222

If your vehicle has additional hazards (e.g. articulated or heavy goods vehicle, or is carrying a hazardous substance e.g. biological, chemical, cryogenic gas, radioactive materials):

12. Check the route to your destination, and any hazards associated with the route (e.g. height and weight restrictions)
13. Wherever possible, avoid reversing. If reversing cannot be avoided, be particularly aware of pedestrians and other road users – do not simply rely on reversing alarms and flashing lights.

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